



## Southern Nevada Health District Maintenance Technician

<b>CLASS CODE</b>	2481	<b>SALARY</b>	\$27.27 - \$38.01 Hourly
<b>ESTABLISHED DATE</b>	March 30, 2025	<b>REVISION DATE</b>	March 30, 2025

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### JOB DEFINITION

To perform a wide variety of electrical, plumbing, equipment and general building maintenance and repair functions related to the care and maintenance of Southern Nevada Health District buildings and facilities.

#### **Supervision Received and Exercised:**

- Receives general supervision from the Facilities Services Manager.

### EXAMPLES OF ESSENTIAL FUNCTIONS & DUTIES

*This job description lists examples of essential duties and requirements of the job and is not all-inclusive.*

*Incumbent(s) may be expected to perform job-related duties other than those contained in this document and may be required to have specific job-related knowledge and skills.*

- Perform a wide variety of general building maintenance repairs and services.
- Install light bulbs, doors, cabinets, paneling, Formica, carpet, and bulletin boards.
- Paint interior and exterior walls and cabinets; hang wallpaper and pictures; assemble furniture.
- Set-up and install computer cables as needed; install and repair computer outlets; repair and relocate light fixtures.
- Replace washers, faucets and seals on malfunctioning plumbing equipment; repair leaky faucets and clean clogged drains; install and repair sprinklers.
- Maintain monthly inspection and maintenance of building and HVAC roof motors and fans and replace as needed; clean, grease and paint all equipment used in heating and ventilation.
- Maintain efficient function of the boiler and water softener; add chemicals or salt as needed.
- May assist in stocking, unloading and delivery of supplies.
- Perform welding as needed.
- Assist with maintaining security of property.
- Perform related duties and responsibilities as required.

### MINIMUM QUALIFICATIONS

#### **Education and Training:**

- Equivalent to the completion of the twelfth grade. Course work or other appropriate trades training is highly desirable.

#### **Experience:**

- Two years of general building maintenance experience.

#### **License or Certificate:**

- Possession of, or ability to obtain, an appropriate and valid Nevada driver's license.
- Possession of, or ability to obtain, a journeyman's license in at least one of the following trades is highly desirable: electrical, HVAC, refrigeration, plumbing or carpentry.

### **KNOWLEDGE, SKILLS, AND ABILITIES**

#### **Knowledge of:**

- Advanced principles and techniques of plumbing, wood finishing, painting, electricity, and carpentry.
- Basic welding practices and techniques.
- Operational characteristics of mechanical equipment and tools used in the area of work assigned.
- Tools, equipment and supplies used in providing comprehensive building maintenance services.
- Occupational hazards and standard safety practices necessary in the area of work assigned.

#### **Skill and Ability to:**

- Identify problems and implement solutions.
- Repair plumbing, machinery, and electrical circuitry.
- Operate pallet jack and forklift.
- Work independently in the absence of supervision.
- Operate a personal computer and peripherals.
- Understand and follow oral and written directions.
- Communicate clearly and concisely, both orally and in writing.
- Establish and maintain effective relationships with those contacted in the course of work.

### **CORE COMPETENCIES**

- **C**ommitment: Provide quality service and collaborate with internal and external partners to achieve mutual goals and strengthen community health.
- **A**ccountability: Fulfill responsibilities and report in a transparent manner to employ capacity in a creative and agile way, embracing good leadership and stewardship principles to achieve long-term sustainability.
- **R**espect: Recognize and appreciate the dignity and worth of every person, regardless of their background, traditions, talents, or skills. Build positive relationships that foster inclusion and belonging for all, ensuring access to services based on needs.
- **E**xcellence: Pursue quality and innovation from our policies and systems to our services and interactions. Embrace the pursuit of excellence and a culture of improvement in interactions with patients, partners, and stakeholders.
- **S**ervice: Strive to provide an exceptional experience for everyone through accessible, compassionate services to our patients, clients, co-workers, and communities.

### **PHYSICAL REQUIREMENTS/WORK ENVIRONMENT**

#### **Working Conditions:**

- *Travel from site to site*
- *Some exposure to dust and noise*
- *Some heavy lifting, standing, climbing*
- *May work at heights*
- *Work in varied weather conditions*

#### **ADDITIONAL JOB DETAILS & INFORMATION**

- FLSA Status: Non-Exempt
- Bargaining Unit: Eligible
- Pay Assignment: Schedule 18
- Supervisory Classification: No
- EEO-4 Category: Skilled Craft

*All required licenses must be maintained in an active status without suspension or revocation throughout employment.*

*Any employee may be required to stay at or return to work during public health incidents and/or emergencies to perform duties specific to this classification, or to perform administrative or operational support duties as requested in an assigned response position. This may require working a non-traditional work schedule or working outside normal assigned duties during the incident and/or emergency. New employees must complete assigned FEMA Incident Command System training courses as a condition of continued employment within six (6) months from date of hire.*

*SNHD is an equal employment opportunity employer. Applicants will not be discriminated against on the basis of race, color, sex, sexual orientation, gender identity, religion, disability, age, genetic information, veteran status, ancestry, or national or ethnic origin.*